

Accredited Service Provider Project Checklist



Project Details

SC Number:	Enter SC Number	Compliance Officer:	Enter CO
Street:	Enter Street	Suburb:	Enter Suburb
ASP:	Enter ASP	ASP PM:	Enter ASP PM

This checklist has been provided for reference only to assist with the tracking and timeframes associated with relevant paperwork and milestone notifications applicable to an ASP/1 contestable project.

This form does not need to be submitted to Ausgrid.

Pre-Construction

- ☐ Pre-Construction meeting complete
- ☐ Project Planning form submitted

6 week paperwork

- | | |
|--|------------------------------|
| <input type="checkbox"/> Operator Request form (Submitted via the Ausgrid Customer Portal) | <input type="checkbox"/> N/A |
| <input type="checkbox"/> TEI sheet | <input type="checkbox"/> N/A |
| <input type="checkbox"/> SAO (Hunter only) | <input type="checkbox"/> N/A |

2 week paperwork

- | | | |
|---|------------------------------|------------------------------|
| <input type="checkbox"/> Redline Survey | <input type="checkbox"/> N/A | |
| <input type="checkbox"/> Pre electrical statement of compliance | <input type="checkbox"/> N/A | |
| <input type="checkbox"/> Certification of As Builts | Quantity: 0 | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Pole / Pillar data capture sheet | Quantity: 0 | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Streetlight data capture sheet | Quantity: 0 | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Cable test reports | Quantity: 0 | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Transformer test reports | Quantity: 0 | <input type="checkbox"/> N/A |
| <input type="checkbox"/> Substation checklist | Quantity: 0 | <input type="checkbox"/> N/A |

Pre Electrification Checks

- | | |
|--|------------------------------|
| <input type="checkbox"/> All works completed | |
| <input type="checkbox"/> Deeds / Easements confirmed | <input type="checkbox"/> N/A |
| <input type="checkbox"/> HVC operating protocol confirmed with CPC | <input type="checkbox"/> N/A |
| <input type="checkbox"/> II booking confirmed with Customers Electrical Contractor | <input type="checkbox"/> N/A |
| <input type="checkbox"/> All non-conformances rectified | <input type="checkbox"/> N/A |
| <input type="checkbox"/> HVC ISMP confirmed with CPC | <input type="checkbox"/> N/A |

It is the responsibility of the ASP/1 to provide Ausgrid a least four business days' written notice of the date and time of the following milestones, where applicable. Failure to provide notice may result in a non-conformance and/or further corrective actions

Description of Milestone	Compliance Officer Notified	N/A
Installation of substation footings / piers	<input type="checkbox"/>	<input type="checkbox"/>
Pouring of concrete piers / conduit encasements	<input type="checkbox"/>	<input type="checkbox"/>
Substation landing / Hanging	<input type="checkbox"/>	<input type="checkbox"/>
Excavation and backfilling of trenches	<input type="checkbox"/>	<input type="checkbox"/>
Under boring of roads and footways.	<input type="checkbox"/>	<input type="checkbox"/>
Erection of poles / street light standards / rag bolts	<input type="checkbox"/>	<input type="checkbox"/>
Installation of Conduits	<input type="checkbox"/>	<input type="checkbox"/>
Proving of conduits	<input type="checkbox"/>	<input type="checkbox"/>
Cable laying and UGOH erection	<input type="checkbox"/>	<input type="checkbox"/>
Cable jointing	<input type="checkbox"/>	<input type="checkbox"/>
Erection of pillars and terminations	<input type="checkbox"/>	<input type="checkbox"/>
Testing of cables	<input type="checkbox"/>	<input type="checkbox"/>
Installation of earthing system & test report	<input type="checkbox"/>	<input type="checkbox"/>
Substation terminations	<input type="checkbox"/>	<input type="checkbox"/>
HV & LV overhead conductor stringing	<input type="checkbox"/>	<input type="checkbox"/>

Notes